

AGENDA

JEFFERSON COUNTY BOARD MEETING

TUESDAY JUNE 9, 2020 7:00 p.m.

Fair Park Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

***Revised 06-08-2020**

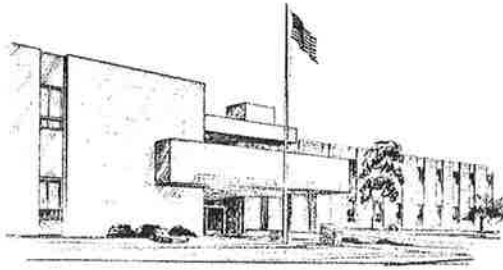
[Livestream on YouTube](#)

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MINUTES FROM MAY 12, 2020**
7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Page 1)
 - b. Zoning Committee – Notice of Public Hearing, June 18, 2020 (Page 2-3)
 - c. ***Appointments by County Board Chair – Joint Review Board – TIDs/TIFs**
8. **PUBLIC HEARING** on a Map Amendment for the Town of Oakland to the Jefferson County Comprehensive Plan and Farmland Preservation Plan

Please Note: If you wish to participate in public comment by videoconference, please contact Matt Zangl at 920-674-8638 or mattz@jeffersoncountywi.gov to get the information to register no later than Monday, June 8th at 4:30 p.m. You can also attend in person.
9. **SPECIAL ORDER OF BUSINESS**
 - a. 2019 Audit Presentation - CliftonLarsenAllen
10. **PUBLIC COMMENT**
COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES
11. **BOARD OF HEALTH**
 - a. Ordinance – Powers and Duties of County Health Officer (previously known as the Communicable Disease Ordinance) (Page 4-5)
12. **EXECUTIVE COMMITTEE**
 - a. Resolution – Extension of Emergency Declaration (Page 6-7)
 - b. Resolution – Authorization for Remote Attendance (Page 8)
13. **FINANCE COMMITTEE**
 - a. Resolution – Accepting the Birth to Three Program: Innovation in Social-Emotional Development grant funding through the State of Wisconsin Department of Health Services at the Human Services Department (Page 9)
 - b. Resolution – Disallowing Claim of Lincoln Keeser (Page 10)
14. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 11)
 - b. Ordinance – Amend Official Zoning Map (Page 12-13)
 - c. Resolution – Amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan) approved on May 26, 2020 by the Planning and Zoning Committee (Page 14-15)

- d. Ordinance – Adopting a Map Amendment to the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan) (Page 16)
- 15. **APPOINTMENTS BY COUNTY ADMINISTRATOR** (Page 17)
 - a. Patricia Cicero as Land and Water Conservation Director
- 16. **APPOINTMENT BY COUNTY BOARD CHAIR** (Page 17)
 - a. Kathy Marr, Fort Atkinson, WI, to the Historic Sites Preservation Council
- 17. **APPOINTMENTS BY HUMAN SERVICES BOARD** (Page 17)
 - a. Jeanne Tyler, Lake Mills, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC)
 - b. Carol O’Neil, Johnson Creek, WI to the Nutrition Project Council
- 18. **PUBLIC COMMENT** (General)
- 19. **ADJOURN**

**NEXT COUNTY BOARD MEETING
JULY 14, 2020 – 7:00 P.M.**



**JEFFERSON COUNTY TREASURER
JOHN E. JENSEN**

311 S. Center Ave. Room 107
Jefferson, WI 53549
Telephone 920-674-7250 Fax 920-674-7368
e-mail johnj@jeffersoncountywi.gov

March 10, 2020

TO THE HONORABLE BOARD OF SUPERVISORS, JEFFERSON COUNTY, WISCONSIN

Members of the Board:

I, John E. Jensen, Treasurer of Jefferson County, am submitting a statement of the cash received and disbursed by Jefferson County during the fiscal year beginning January 1, 2019 and ending December 31, 2019.

| | | |
|----------------------------------|--------------------------------|--------------------------------|
| Cash Balance January 1, 2019 | \$540,252.82 | |
| Receipts for 2019 | \$132,775,447.77 | |
| Disbursements for 2019 - General | | \$112,565,684.10 |
| Disbursements for 2019 - Payroll | | \$19,768,997.40 |
| Cash Balance December 31, 2019 | | \$981,019.09 |
| Totals | <u>\$133,315,700.59</u> | <u>\$133,315,700.59</u> |

To cover the required balance on December 31, 2019, there was on deposit as follows:

| | |
|---------------------------------------|------------------------------|
| Premier Bank | \$3,030,253.27 |
| TOTAL BANK BALANCE | <u>\$3,030,253.27</u> |
| Less Outstanding Checks | \$2,049,234.18 |
| Cash Balance December 31, 2019 | <u>\$981,019.09</u> |

TOTAL INTEREST FOR 2019

| | |
|--|------------------------------|
| Super N.O.W. Account | \$1,348.18 |
| Local Government Investment Pool - General Fund | \$337,757.19 |
| Local Government Investment Pool - Parks/Carol Liddle Fund | \$1,897.23 |
| Local Government Investment Pool - Clerk of Court | \$604.24 |
| Local Government Investment Pool- Farmland Preservation | \$3,946.44 |
| Local Government Investment Pool- Highway Bond | \$38,133.18 |
| Dana Investments | \$863,042.09 |
| Total Interest | <u>\$1,246,728.55</u> |

**John E. Jensen
Jefferson County Treasurer**

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, June 18, 2020

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI OR Via Zoom Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

Join Zoom Meeting

<https://zoom.us/j/98890373816>

Meeting ID: 988 9037 3816

Dial by your location: +1 312 626 6799

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on Thursday, June 18, 2020, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1 EXCLUSIVE AGRICULTURAL TO AGRICULTURAL/RURAL
RESIDENTIAL A-3**

R4244A-20 – Todd Lueder/Matthew Chambers & Nancy Johnson Properties:

Rezone PINs 008-0715-3533-003 (1 Ac) in the Town of Farmington and 014-0615-0222-000 (5.17 Ac) & 014-0615-0221-031 (0.199 Ac) in the Town of Jefferson, all owned by Lueder; and rezone part of 014-0615-0221-000 (14.801 Ac), Town of Jefferson owned by Chambers/Johnson to create an approximate 4.45-ac A-3 lot at **W3222 Depot Rd**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4245A-20 – Christopher & Jean Keller: Rezone to create a 2-acre A-3 zone from part of PINs 026-0616-3432-000 (40 Ac) and 026-0616-3433-000 (40 Ac) to create a new 2-acre building site near **W1246 Schuyler Rd** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4246A-20 – N Charles & Lauren Eggert: Create a 2.9-acre A-3 zone around the homes and buildings at **W7816 Island Rd** in the Town of Waterloo on PIN 030-0813-1142-000 (32.8 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL /RURAL
RESIDENTIAL AND FROM A-3 TO A-1**

R4247A-20 – Casey Kelleher: Rezone 0.71 acre of PIN 004-0515-1924-001 (11.801 Ac) from A-1 to A-3 and 0.7 ac of PIN 004-0515-1924-005 (2 Ac) from A-3 to A-1 to reconfigure an existing A-3 lot at **N1149 County Road N**, Town of Cold Spring. This is in accordance with Sec. 11.04(f)6 and 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU2032-20 – Timothy Esser: Conditional use to allow a 18' 11" tall extensive on-site storage structure in a Residential R-1 zone at **W8129 Elm Point Rd**, Town of Lake Mills, on PIN 018-0713-1544-023 (0.35 Ac). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

CU2033-20 – Nick & Jazmin Crouch: Conditional use to allow a 1,200 square foot, 20 foot tall extensive on-site storage structure in a Residential R-2 zone at **N2731 County Road Z**, Town of Sullivan. The site is on PIN 026-0616-3614-007 (3 Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

7. Adjourn



JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Avenue, Room 204 A
Jefferson, WI 53549
Telephone (920) 674-8607

STEVEN NASS
County Board Chair

Board Rule 3.06(1) Appointment to Boards, Commissions, Committees and Other Bodies

I, Steven Nass, Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Benjamin Wehmeier to the Joint Review Board for TIDs/TIFs.

I, Steven Nass, Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint J. Blair Ward as an alternate to the Joint Review Board for TIDs/TIFs.

I, Steven Nass, Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Marc Devries as an alternate to the Joint Review Board for TIDs/TIFs.

Effective _____, 2020.

Dated this ____ day of _____, 2020.

Steven Nass

ORDINANCE NO. 2020-_____

**Powers and Duties of County Health Officer
(previously known as the Communicable Disease Ordinance)**

16.01 PURPOSE. This ordinance is enacted is to promote and protect the public health, safety, and general welfare.

16.02 JURISDICTION. This ordinance applies in all cities, villages, and towns, provided, however, that any section of the ordinance that has a counterpart in an ordinance of a city, village or town shall not be enforced by the County in said city, village or town, or in a city, village or town with a local health department.

16.03 AUTHORITY. This Ordinance is adopted pursuant to the authority granted in Chapter 252 of the Wisconsin Statutes.

16.04 DEFINITIONS. As used in this Ordinance:

1. Public Building means any structure, including exterior parts of such building, such as a porch, exterior platform, or steps providing means of ingress or egress, used in whole or in part as a place of resort, assemblage, lodging, trade, traffic, occupancy, or use by the public including the land upon which the public building is located. Public Building as defined above also includes structures and land where members of the public pay a fee to gain entry or where there is a license required to conduct business with members of the public.

2. Place of Employment means every place, whether indoors or outdoors or underground, and the premises appurtenant thereto, where either temporarily or permanently any industry, trade, or business is carried on, or where any process or operation, directly or indirectly related to any industry, trade, or business, is carried on, and where any person is, directly or indirectly, employed by another or self-employed.

3. Communicable Disease means a disease or condition listed in Appendix A Chapter DHS 145 of the Wisconsin Administrative Code, any previously unknown novel contagion or novel subtypes of any disease designated as notifiable at the national level.

4. Outbreak means an unusual aggregation of health events that are grouped together in a short time period and limited geographic area. Epidemic means an increase in the number of cases of a disease above what is normally expected in the population in the area. Pandemic means an epidemic that has spread over several countries or continents.

5. Unless specifically defined in this ordinance, definitions as set forth in Wis. Stat. Chapter 252 and Wis. Admin. Code Chapter DHS 145, as amended and/or renumbered from time to time, are hereby adopted and incorporated by reference as if fully set forth in this section.

16.05 The Jefferson County Health Officer is the appointed department head, or in the absence of an appointed department head, the acting department head, of the Jefferson County Health Department.

16.06 The Jefferson County Health Officer, or designee, upon the appearance of any communicable disease in his or her territory, shall immediately investigate. The Jefferson County Health Officer shall promptly take all measures necessary to prevent, suppress and control communicable diseases. The County Health Officer may inspect schools, places of employment, and other public buildings within his or her jurisdiction as needed to determine whether the buildings are kept in a sanitary condition.

16.07 The Jefferson County Health Officer may establish systems of disease surveillance and inspection to ascertain the presence of any communicable disease within Jefferson County. The County Health Officer may, with a special inspection warrant issued under s. 66.0119, enter any private property,

building, place of employment, vessel or conveyance not open to the public to inspect the same, to issue orders, and/or to remove therefrom any person affected by a communicable disease if necessary to promote the safety and welfare of the public.

16.08 The County Health Officer may issue orders for guarding against the introduction of any communicable disease into Jefferson County, for the control and suppression of communicable diseases, for the quarantine and disinfection of persons, localities and things infected or suspected of being infected by a communicable disease and for the sanitary care of schools, places of employment, public buildings, and other places.

16.09 Any rule or order may be made applicable to the whole or any specified part of Jefferson County or to any vessel or other conveyance. Orders that are issued under the authority herein supersede conflicting or less stringent regulations, orders or ordinances.

16.10 The County Health Officer may close schools and forbid public gatherings in schools, churches, places of employment, public buildings, private property, and other places, when deemed necessary, to control outbreaks, epidemics or pandemics.

16.11 The County Health Officer may authorize and implement all emergency measures necessary to control communicable diseases and do what is reasonable and necessary for the prevention and suppression of disease including, but not limited to, prohibiting public and private gatherings when deemed necessary to control outbreaks, epidemics or pandemics.

16.12 Any Order issued by the Jefferson County Health Officer may be appealed to the Jefferson County Board of Health within 30 days of issuance which may rescind, amend, or continue such Order by majority vote of the members present.

16.13 Any person who willfully violates or obstructs the execution of an Order of the Health Officer under this Ordinance and relating to the public health, shall be imprisoned for not more than 30 days or be subject to a fine or forfeiture of not more than \$500, or both, or injunctive relief. Each calendar day, or part thereof, during which a violation exists or continues to exist shall be considered a separate violation. The violator shall be liable for costs of prosecution under this Ordinance.

1. The Corporation Counsel shall be responsible for all cases where an injunction to correct and/or abate a violation or forfeiture is being sought.

2. The District Attorney shall be responsible for all cases where imprisonment or a fine is being sought.

16.14 Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

16.15 Effective Date. This ordinance shall take effect on the day following the date of publication as required by law.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
County Board of Health and Executive Committee

06-09-20

REVIEWED: County Administrator JBW Corporation Counsel JBW Finance Director MD

RESOLUTION NO. 2020 -

Extension of Emergency Declaration

Executive Summary

On March 13, 2020, in response to an emerging concern of a Public Health Emergency then County Board Chair Jim Schroeder issued an emergency declaration. This order has been subsequently ratified and continued as written by the Jefferson County Board of Supervisors on March 19, 2020, April 21, 2020 and May 12, 2020.

The Public Health Emergency was also impacted by the orderly transfer of one term Board of Supervisors to a new term of the Board of Supervisors which included the need to elect new officers to the Board through the required organizational meeting on April 21, 2020. Subsequent to this meeting appointments of committee assignments and the subsequent need to select leaders of these committees, boards and commissions were required. As such, the County Administrator has been delegated additional authorities under the declaration to maintain the continuity of operations and ensuring the protection of the public. The County Administrator has reported the actions taken during this declaration to committees to include ratification of said actions.

Since the emergency has been declared, the County has developed several systems to respond to the COVID-19 status along with the process to begin recovery operations externally and internally. These systems have allowed the operations to normalize and processes are in place to deal with emerging issues. These systems will continue to be enhanced as we work through potential additional dollars the County may receive from the state and federal government and as the situation requires.

Further, most of the newly formed committees and boards have met or are expected to meet soon which will facilitate in their role for policy making and guidance. Pending Board approval, it is also the intent that the remote attendance will be maintained for an indeterminate time, even beyond the declaration.

Based on the above conditions, it is being recommend by the Executive Committee and the County Administrator that the County should begin the process to phase down the emergency declaration. With the proposed extension of the declaration before the Board this evening, the first phase will remove the authority related to extraordinary spending authority and reduce this to normal operational needs. This will not limit the County Administrator 's authority to further control budget oversight beyond normal operations, nor will it affect the County Administrator's authority to make emergency procurements under the County's current Purchasing Ordinance.

The Executive Committee will continue to review information at future meeting and will consider further reduction of powers for the July Board meeting to include potentially ending the declaration. This will include monitoring the requirements of a declaration for funding reimbursement from the State and Federal Government.

WHEREAS, Jefferson County's Emergency Management Ordinance, No. 1987-24 as amended by Ord. No. 2011-16, provides "In the event an emergency occurs within Jefferson County at a time when the County Board is unable to meet for the purpose of making such a declaration . . . , the following persons may declare state of emergency: (a) County Board Chair . . .", and

WHEREAS, the Emergency Management Ordinance and § 323(4)(b), Wisconsin Statutes, indicates that if the emergency declaration is made by the County Board Chair, the Board shall ratify or repeal such declaration as soon as the body can meet, and

WHEREAS, an emergency, namely the COVID-19 Pandemic, has impacted and will continue to impact Jefferson County, and

WHEREAS, County Board Chair Jim Schroeder issued an emergency declaration on March 13, 2020, following the World Health Organization's designation of the COVID-19 pandemic a Public Health Emergency of International Concern, Governor of the State of Wisconsin's declaration of a State of Emergency; President Trump's Declaration of a National Emergency; and the United States Health and Human Services Secretary's declaration of a public health emergency for the entire United States, which declaration is presently in effect, and

WHEREAS, the County Administrator is authorized to amend or suspended personnel policies in the best interest of Public and Employee Safety and continuing County Operations, and

WHEREAS, such emergency declaration may make Jefferson County eligible for emergency funds and will facilitate and expedite the use of various resources to protect persons from the impacts of the spread of COVID-19 while maintaining continuity of operations for the Jefferson County.

NOW, THEREFORE, BE IT RESOLVED the County Board extends the emergency declaration issued by County Board Chair Jim Schroeder on March 13, 2020, which is presently in effect with the full power and effect as determined will be continued until July 14, 2020.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Jefferson County Administrator serving as the Chief Administrative Officer of Jefferson County shall exercise all of the powers conferred upon the governing body of Jefferson County under all applicable statutes and ordinances, which within the discretion of the officer appear necessary and expedient during said state of emergency.

Fiscal Note: None known at this time.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Executive Committee

06-09-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-

Authorization for Remote Attendance

WHEREAS, an emergency, namely the COVID-19 Pandemic, has impacted and will continue to impact Jefferson County, and

WHEREAS, then County Board Chair Jim Schroeder issued an emergency declaration on March 13, 2020, which has subsequently been ratified and continued by the Jefferson County Board on March 19, 2020, April 21, 2020, May 12, 2020 and June 9, 2020, and

WHEREAS, it is imperative that the Governing Bodies of the County have the ability to meet as required to maintain the operations of the County, and

WHEREAS, the County Administrator and staff have developed a process, procedures and capabilities to facilitate remote attendance at County meetings in compliance with all applicable laws and allows for participation of board members, public and staff by in person and through remote practices.

NOW, THEREFORE, BE IT RESOLVED the County Board authorizes the utilization of remote attendance at all County meetings held to facilitate the transaction of County business with minimal barriers to participation of members of Board/Commissions/Committee and facilitate ability for public transparency. This broadly construed policy shall be in place until rescinded by the County Board or is superseded by an updated Remote Attendance Policy.

Fiscal Note: The remote technology used capitalizes on hardware and infrastructure the County had in place pre-COVID -19. The Zoom software system utilized was purchased on a countywide basis to facilitate meeting and on-going operations. Total cost was \$1,999 for a one-year subscription with 10 host accounts and allows for up to 300 participants per meeting. This may be an eligible cost that may be reimbursed back to the County.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Executive Committee

06-09-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-____

Accepting the Birth to Three Program: Innovation in Social-Emotional Development grant funding through the State of Wisconsin Department of Health Services at the Human Services Department

Executive Summary

Jefferson County Human Services was recently awarded a grant from the State of Wisconsin Department of Health Services (DHS) to fund projects that support the implementation of evidence-based practices and system changes to improve social-emotional outcomes for enrolled children.

The County will receive a grant in the amount of \$54,005.50 to fund the implementation of the Brazelton Touchpoints training. This training will be provided to Jefferson County, Dodge County, and contracted staff. A Jefferson County staff member will also become a certified trainer and provide training to community partners.

On June 09, 2020, the Finance Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of \$54,005.50 and create a budget amendment.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available from the Birth to Three Program: Innovation in Social-Emotional Development grant to expand the services the Human Services Department provides to children enrolled in the Birth to Three program.

NOW, THEREFORE, BE IT RESOLVED that the 2020 County Budget be amended to accept the grant funding from the Birth to Three Program: Innovation in Social-Emotional Development grant for the amount of \$54,005.50.

Fiscal Note: The Birth to Three Program: Innovation in Social-Emotional Development grant is runs until December 31, 2021. Jefferson County will receive reimbursement for costs incurred in 2020 and 2021. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustment to the 2020 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board). Grant funds not expended during 2020 will be incorporated into the Human Services' 2021 budget.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Referred By:
Finance Committee

6-09-20

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

RESOLUTION NO. 2020-_____

Disallowing Claim of Lincoln Keeser

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee met on May 14, 2020 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

| <u>Claimant</u> | <u>Date of Loss</u> | <u>Claim Filed</u> | <u>Description</u> | <u>Alleged Damages</u> |
|-----------------|---------------------|--------------------|---|------------------------|
| Lincoln Keeser | 2/09/20 | 4/16/20 | Lincoln Keeser alleges damages to his vehicle when it was allegedly struck by a Jefferson County plow that caused his vehicle to spin out and hit a pole. | \$4,903.06 |

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes ___ Noes ___ Abstain ___ Absent ___ Vacant ___.

Referred By:
Finance Committee

06-09-20

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 23 and May 21, 2020 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R4223A-20, R4235A-20, R4236A-20,
R4237A-20, R4240A-20, R4241A-20 AND R4242A-20**

DATED THIS 26TH DAY OF MAY, 2020

Blane Poulson, Secretary

**THE PRIOR MONTH'S AMENDMENTS, PETITIONS R4221A-20, R4228A-20,
R4229A-20, R4230A-20, R4231A-20, R4222A-20, R4214A-20, R4224A-20, R4225A-
20, R4226A-20, R4233A-20, R4234A-20, R4238A-20 AND R4239A-20
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS.
STATS. 59.69(5)**

ORDINANCE NO. 2020-_____

Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4223A-20, R4235A-20, R4236A-20 and R4237A-20 were referred to the Jefferson County Planning and Zoning Committee for public hearing on April 23, 2020, and Petitions R4240A-20, R4241A-20 and R4242A-20 were referred for public hearing on May 21, 2020, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone to create a 3.551-ac A-2 zone from part of PINs 030-0813-1523-000 (26.3 Ac) and 030-0813-1641-001 (17.05 Ac). The site is at **W8501 Blue Joint Rd** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and receipt by Zoning of a plat of survey delineating the zone. R4240A-20 – Paul Marty

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 1.96-ac building site from part of PIN 008-0715-0232-000 (**37.998 Ac**) on **Saucer Dr** in the Town of Farmington. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4223A-20 – Christopher Mueller

Create a 2.2-ac building site from part of PIN 030-0813-3412-001 (36.942 Ac) **south of N7635 Rock Lake Rd**, Town of Waterloo. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This is one of the lots that utilize the last available A-3 zones for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lots. R4235A-20 – Edward Spiegelhoff

Create a 2.2-ac building site from part of PIN 030-0813-3412-001 (36.942 Ac) **north of N7635 Rock Lake Rd**, Town of Waterloo. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This is one of the lots that utilize the last available

A-3 zones for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lots. R4236A-20 – Edward Spiegelhoff

Create a 2.2-ac building site from part of PIN 030-0813-3412-001 (36.942 Ac) **north of N7635 Rock Lake Rd**, Town of Waterloo. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This is one of the lots that utilize the last available A-3 zones for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lots. R4237A-20 - Edward Spiegelhoff

Rezone to create a 1.36-ac A-3 zone at **W4531 Emerald Dr**, Town of Watertown, from part of PINs 032-0815-3141-000 (38.463 Ac) owned by Evergreen Dairy Farms Inc. and 032-0815-3141-001 (0.78 Ac) owned by Reinhold Petig. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4241A-20 – Reinhold J Petig/Evergreen Dairy Farms Inc

Rezone to create a 3-ac A-3 zone at **W4509 Emerald Dr**, Town of Watertown, from part of PINs 032-0815-3141-000 (38.463 Ac) owned by Evergreen Dairy Farms Inc. and 032-0815-3141-002 (0.757 Ac) owned by Jason Thorman and Tammie Smith-Thorman. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of the final certified survey map for the lot, including extraterritorial plat review if necessary. R4242A-20 – Jason Thorman/Evergreen Dairy Farms Inc

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

AYES ___ NOES ___ ABSTAIN ___ ABSENT ___ VACANT ___

Referred By:
Planning and Zoning Committee

06-09-2020

REVIEWED: County Administrator  Corporation Counsel  Finance Director 

RESOLUTION NO. 2020-_____

Resolution amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan) approved on May 26, 2020 by the Planning and Zoning Committee

WHEREAS, Jefferson County has a comprehensive plan titled the Jefferson County Comprehensive Plan with Economic Emphasis updated in 2010 and a state certified Farmland Preservation Plan titled the Jefferson County Agricultural Preservation and Land Use Plan updated in 2012, and

WHEREAS, County Board, the Planning and Zoning Committee, a local government, property owner or developer may request that the Plans be updated or amended, and

WHEREAS, the Town of Oakland forwarded resolution number 2020-1 to Jefferson County requesting that the County amend the Town of Oakland Farmland Preservation Map, and

WHEREAS, the Planning and Zoning Committee February 24, 2020 to discuss the requested amendment and voted in favor of initiating the amendment process following Wis. Stat. 66.1001. On March, 10, 2020 County Board approved Resolution Number **2019-84**, which adopted a Public Participation Plan to amend the Plans, and

WHEREAS, the proposed map amendment is to change PINs 022-0613-0433-000 (33.3 ac) and 022-0613-0434-000 (8.69 ac) from Farmland Preservation to 15 year growth area. The PINs are currently within the Limited Urban Service Area of the Town of Oakland and adjacent to 15 year growth area. The Town of Oakland has identified this area as a future growth area through their Comprehensive Plan, and

WHEREAS, a map showing the proposed amendment is attached and hereby incorporated into this resolution, and

WHEREAS, the Planning and Zoning Committee held a public hearing for the proposed amendment on May 21, 2020, and

WHEREAS, the Planning and Zoning Committee met on May 26, 2020 and recommend approval of the requested amendment, and

WHEREAS, this proposed map amendment will amend both the Comprehensive Plan and the Agricultural Preservation and Land Use Plan, and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board that pursuant to Wis. Stat. s. 66.1001 and Chapter 91 it adopts the map amendment to the Jefferson County Comprehensive Plan and the Jefferson County Agricultural Preservation and Land Use Plan (Farmland Preservation Plan).

Fiscal Note: There is no fiscal impact associated with this resolution.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:











Planning & Zoning Committee

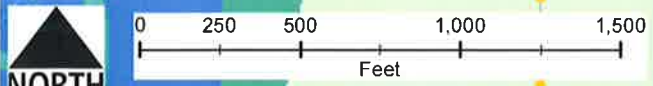
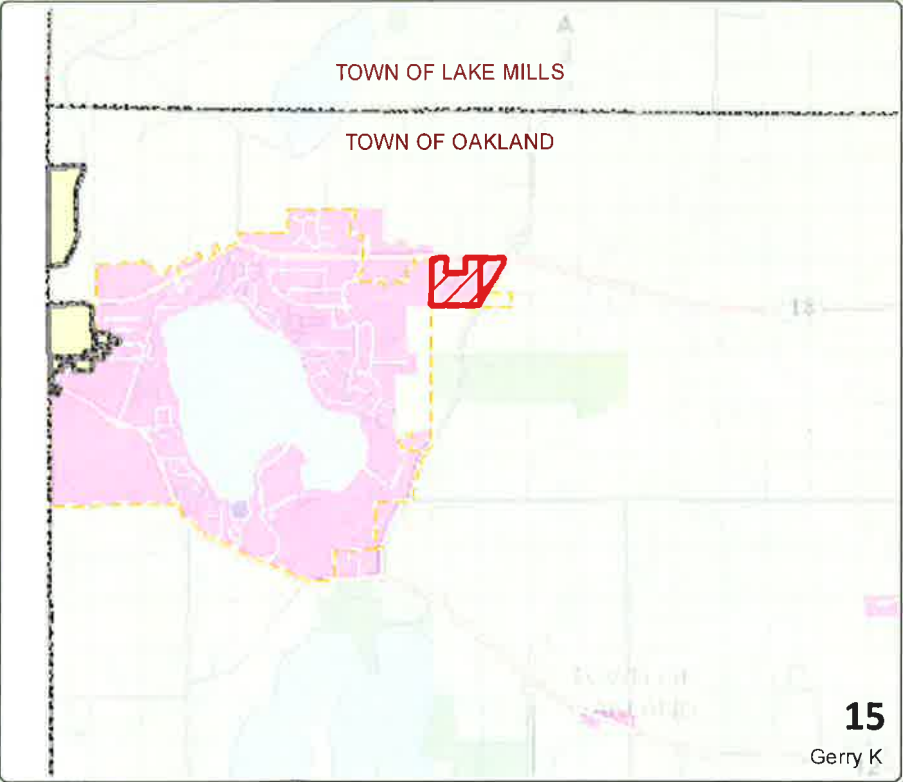
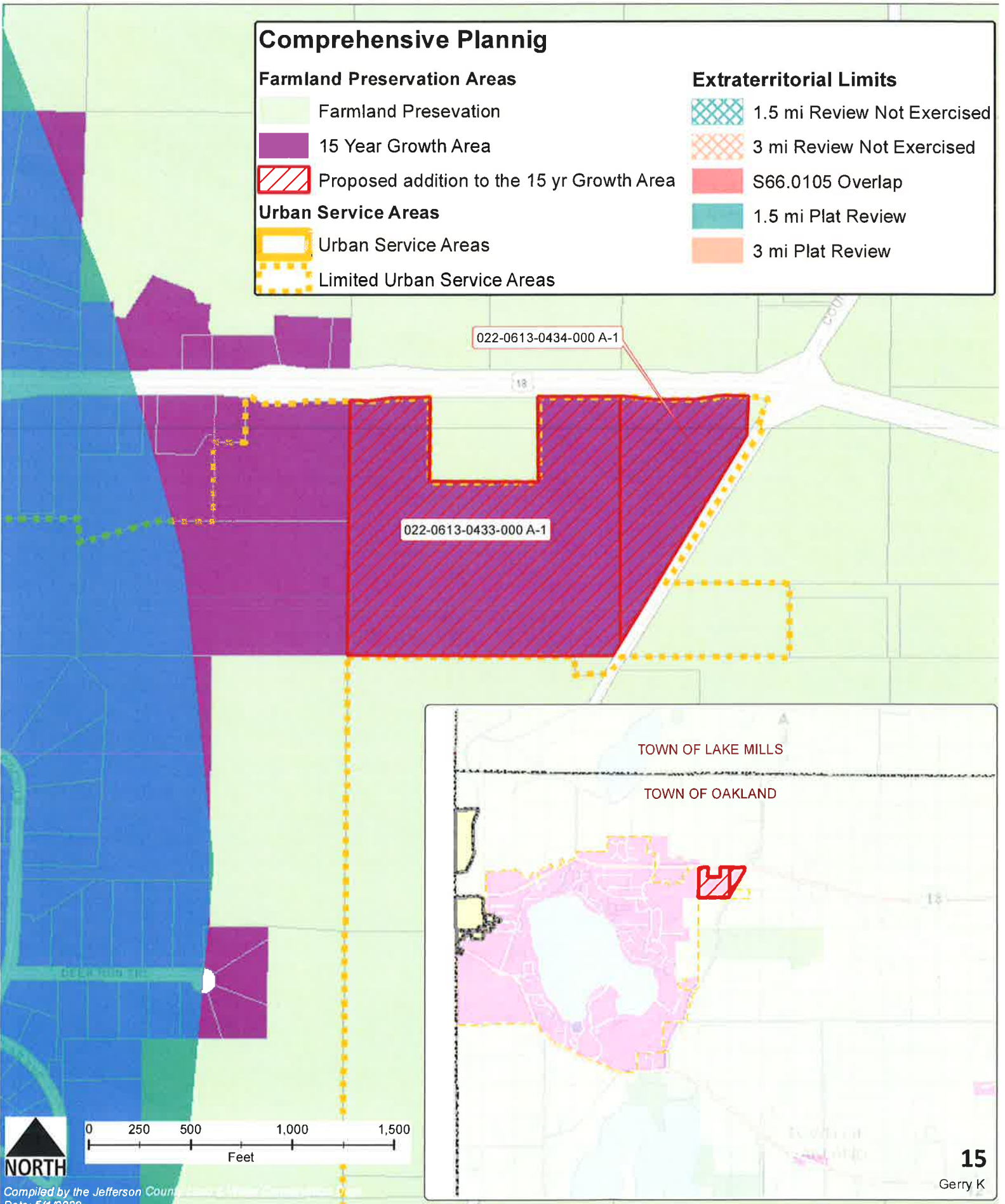
REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

06-09-2020

Jefferson County Farmland Preservation Plan Town of Oakland

Comprehensive Planning

| | | | |
|---|--|---|-----------------------------|
| Farmland Preservation Areas | | Extraterritorial Limits | |
|  | Farmland Preservation |  | 1.5 mi Review Not Exercised |
|  | 15 Year Growth Area |  | 3 mi Review Not Exercised |
|  | Proposed addition to the 15 yr Growth Area |  | S66.0105 Overlap |
| Urban Service Areas | |  | 1.5 mi Plat Review |
|  | Urban Service Areas |  | 3 mi Plat Review |
|  | Limited Urban Service Areas | | |



ORDINANCE NO. 2020-_____

Ordinance Adopting a Map Amendment to the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan)

WHEREAS, the Town of Oakland requested that the County amend the Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan), and

WHEREAS, the Planning and Zoning Committee adopted a Public Participation Plan on March 10, 2020 to guide the process of amending the Plans, and

WHEREAS, the map amendment is outlined more in-depth in Resolution Number **2020-_____**, and

WHEREAS, a duly noticed public hearing for the Planning and Zoning Committee was held on May 21, 2020 and a public hearing of the County Board was held on June 10, 2020, and

WHEREAS, the Planning and Zoning Committee recommends adoption of the map amendment to the Comprehensive Plan and the Agricultural Preservation and Land Use Plan on May 26, 2020,

NOW, THEREFORE, BE IT ORDAINED that pursuant to Wis. Stat. s. 66.1001 and Chapter 91, the Jefferson County Comprehensive Plan and the Jefferson County Agricultural Preservation and Land Use Plan be amended to change PIN's 022-0613-0433-000 and 022-0613-0434-000 from Farmland Preservation to 15 Year Growth Area, is hereby adopted.

Fiscal Note: No direct fiscal impact.

Ayes: _____ Noes: _____ Abstain: _____ Absent: _____ Vacant: _____

Referred By:
Planning & Zoning Committee

06-09-2020

REVIEWED: County Administrator: ; Corporation Counsel: ; Finance Director: 

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

APPOINTMENTS BY COUNTY ADMINISTRATOR

By virtue of the authority vested in me under Sections 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

- a. Patricia Cicero as Land and Water Conservation Director for an indeterminate term.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

APPOINTMENT BY COUNTY BOARD CHAIR

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment:

- a. Kathy Marr, Fort Atkinson , WI, to the Historic Sites Preservation Council for a term ending April 19, 2022.

APPOINTMENTS BY HUMAN SERVICES BOARD

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests the County Board’s confirmation of the following appointments:

- a. Jeanne Tyler, Lake Mills, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2023.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

- a. Carol O’Neil, Johnson Creek, WI, to the Nutrition Project Council for a three-year term ending July 1, 2023.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____